

Date: April 22, 2016  
To: Transportation Providers  
From: Debbie Crawford, PHR  
Training Coordinator  
Subject: **“DRIVE”**

The **“DRIVE”** trainings for 2016 have been scheduled for **Wednesday, May 11, 2016, and Wednesday, November 9, 2016**. These trainings will be held at **the Comfort Inn, 7525 US Rt. 23, Piketon, OH 45661**.

May 11, 2016 **will be the 4 hour DRIVE Refresher Course**. The **Refresher Course** is designed for those drivers who have completed the DRIVE course 3 or more years earlier. This course builds upon the 8 hour DRIVE course. The class will begin promptly at 8:30 a.m. and will end at 12:30 p.m. All participants are asked to wear comfortable clothing and shoes (jeans and tennis shoes are acceptable). You must have completed the 8 hour DRIVE class to participate in this 4 hour Refresher course.

November 9, 2016 **will be the 8 hour DRIVE course**.

This training is a requirement of all transportation providers funded under the Older Americans Act ( Title III ) and PASSPORT. This training or the 4 hour refresher course is a required training every three years for all full and part time drivers, either paid or volunteers who transport senior citizens. PASSPORT providers must provide documentation that their vehicle drivers have completed a Passenger Assistance course meeting the minimum criteria as specified in Appendix c of ORC 5101:3-31-009 rule and approved by the PASSPORT Administrative Office (PAA). This DRIVE course meets the required ODA criteria. Some aspects of “Sensitivity to Aging” are covered in the DRIVE training, but not in the detail that the “Sensitivity to Aging” training provides.

**The fee for each participant is: \$30 for 4 hour Refresher class (May 11, 2016)  
\$50 for 8 hour DRIVE class (Nov. 9, 2016)**

Please complete the enclosed registration form and return along with a check made payable to: Area Agency on Aging District 7, Inc. Mail the registration form and check to:

Area Agency on Aging District 7, Inc.

Att.: Debbie Crawford

F-32, URG, PO Box 500

Rio Grande, OH 45674-0500

**REGISTRATION DEADLINE: May 6, 2016 for the May 11, 2016 Refresher class  
November 4, 2016 for the November 9, 2016 class.**

**NO REFUNDS AFTER REGISTRATION DEADLINE.**

If you have any questions, contact Debbie Crawford or Bonnie Dingess at: 1-800-582-7277 or e-mail: [dcrawford@aaa7.org](mailto:dcrawford@aaa7.org); or [bdingess@aaa7.org](mailto:bdingess@aaa7.org) Fax: 1-740-245-002

**REGISTRATION FORM  
"DRIVE" TRAINING**

Please check the date you wish to attend

\_\_\_ **May 11, 2016**    **4 hr. Refresher Class**, Comfort Inn, 7525 US Rt. 23, Piketon, OH 45661

\_\_\_ **Nov. 9, 2016**    **8 hour DRIVE Class**, Comfort Inn, 7525 US Rt. 23, Piketon, Oh 45661

Class begins promptly at 8:30 a.m. and ends at 12:30 p.m. May 11<sup>th</sup> class and 4:30 p.m. Nov. 9<sup>th</sup> class

Agency/Facility Name: \_\_\_\_\_

Agency/ Facility Address: \_\_\_\_\_

\_\_\_\_\_

Phone number and e-mail address: \_\_\_\_\_

Total number attending: \_\_\_\_\_

**Fee per person:      \$30 - May 11, 2016    4 hour DRIVE Refresher class**  
**\$50 - Nov. 9, 2016      8 hour DRIVE Class**

Name of Participant:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL AMOUNT ENCLOSED: \$30 per person May 11th class  
\$50 per person Nov. 9th class    \$ \_\_\_\_\_

**Make check payable to : Area Agency on Aging District 7, Inc.**

**Return completed registration form and check to:**

**Area Agency on Aging District 7, Inc.**

**Att.: Debbie Crawford**

**F32, URG, PO Box 500**

**Rio Grande, OH 45674-0500**

**Registration Deadline is: 2016 for class**

**November 4, 2016 for the November 9, 2016 class**

**No refunds after the registration Deadline.**

If you have questions contact Debbie Crawford or Bonnie Dingess at 1-800-582-7277 or e-mail:  
[dcrawford@aaa7.org](mailto:dcrawford@aaa7.org); [bdingess@aaa7.org](mailto:bdingess@aaa7.org) or Fax 740-245-0029.